

MALAF E-FORMS

MALAF enables your organization to securely capture accurate data and send it for reviewal and approval. Using MALAF you can design and publish forms across the organization, it can help you transform all organization forms to electronic format easily without writing code.

Simply build you forms using PDF builder and save it to your Office 365 SharePoint Online and connect to it using MALAF.

MALAF key benefits:

- Save time and money
- Reduce paper use
- Reduce human errors
- Enhance quality of delivery



**Build SharePoint Forms
with Zero-Code,
Using PDF Forms.**

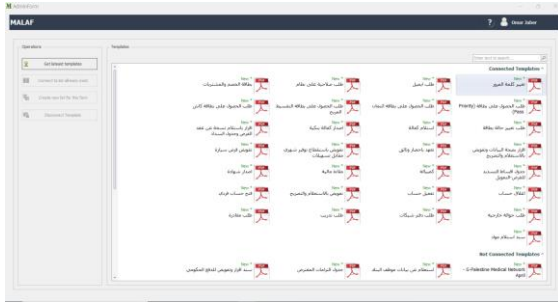
SteadyPoint

Founded in 2011, SteadyPoint is a leading Microsoft services provider specialized in SharePoint, Project Server and Office 365 solutions.

We help our customers capture the real value of their organization by providing the following services:

- Intranet portals
- Document and file Management
- Team collaboration management
- Enterprise search
- Business intelligence
- Content management
- Process automation
- Enterprise Project Management





No-Code Solution

No design or development skills required. Design the template using any PDF building tool, such as word and pdf. Enable business users to build their own forms and minimize the time required for requirements and development of these forms.

Central repository of forms

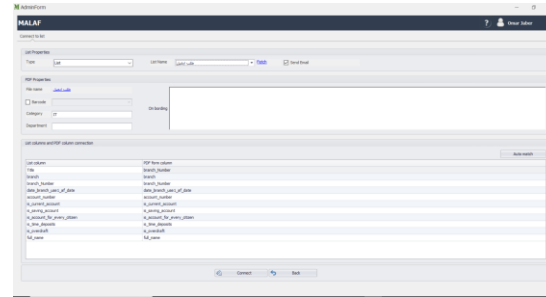
All templates are stored in central repository, easy to access from authenticated employees and easy to update from owners. Many repositories can be created to isolate business lines and authorities.

Manage Network Bandwidth

Users can choose to automatically sync forms to SharePoint Online or save it in a local repository to be synced at the end

Input validation, formatting, Calculated Fields

- Enforce organization policies with validation rules
- Categorize and Index Forms for easy retrieval and search
- Define default values for SharePoint fields based on calculated values of PDF fields.
- Update SharePoint Metadata using the APP



Capture documents

MALAF provides the ability to attach documents to the submitted forms, user can attach documents from a hard drive or by scanning documents directly.

Email Notifications

Keep form actors notified via email by automatically sending an email when a form is submitted to SharePoint. Form author can also choose to send it for approval to a predefined list of

Barcode

Admin can enforce a policy for generated forms to include a barcode that will be used later in archiving process.



Jacket

Automatically create folders to save the submitted forms based on Form Metadata such as (area/employee/department/branch) or Time basis (daily, monthly, yearly) or a combination of both. This will help keep all submitted forms organized and easily retrievable.

Multiple Roles

Multiple roles are supported as following:

Administrator	Full control
End User	Can fill forms without ability to modify forms of

Contact Us

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www.SteadyPoint.net